



CTQP Course & Exam Registration Form

By completing and sending this registration, you agree to the terms on Page 2 of this Registration Form.

Email Application to: classes@ats.consulting

Any Questions? Please contact our office at (904) 503-5100.

STUDENT INFORMATION:

First Name: _____ Last Name: _____
 Drivers License No.: _____ Employer: _____
 Email: _____ Cell Number: _____

COMPANY CONTACT INFORMATION:

(Person responsible for payment and scheduling of exam and/or course.)

Name: _____ Phone: _____
 Company: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Email Address: _____

PAYMENT INFORMATION:

Check Credit Card

AMERICAN EXPRESS VISA MASTERCARD DISCOVER
 USE Credit Card on Record
 SAVE Credit Card

Payable: **Asphalt Testing Solutions & Engineering, LLC**
 7544 Philips Highway
 Jacksonville, FL 32256

Credit Card No: _____
 Expiration Date: _____
 Name on Card: _____
 Billing Address: _____
 City, State Zip _____
 Security Code: _____

COURSE / EXAM NAME:

Initial Qualification Re-Qualification Expiration Date: _____

Date of Course Date to take Exam Start Time Location

All FDOT courses and exams are administered in English. Students are not allowed any translation during the exam process.

	FULL COURSE <i>All Inclusive</i>	WRITTEN EXAM ONLY	PROFICIENCY EXAM ONLY	SUBTOTAL
ASPHALT COURSES AND EXAMS				
Asphalt Paving - Level 1	\$475.00	\$195.00	\$250.00*	
Asphalt Paving - Level 2	\$575.00	\$195.00	N/A	
Asphalt Plant - Level 1	\$650.00	\$195.00	\$275.00*	
Asphalt Plant - Level 2	\$550.00	\$195.00	N/A	
QC MANAGER COURSE AND EXAM				
Quality Control Manager	\$425.00	\$195.00	N/A	
* Fee may be higher if not administered with a scheduled class. Full Course price includes course manual and exam(s).			TOTAL	



Let **ATS** provide Private Classes and/or Challenge Exams at Your Facility!
We're here to take the hassle out of scheduling Qualifications for your staff!

Email Registration Form to:
classes@ats.consulting

Any Questions?
Office: (904) 503-5100

PAYMENT:

Payment of any class/exam must be received no later than the first day of class. If a Student Application is submitted without payment, it will not be processed. Payment for any class/exam may be submitted by check or credit card (Visa, Mastercard, Discover or American Express). Student Applications should be emailed to classes@ats.consulting and checks are to be mailed to 7544 Philips Highway, Jacksonville, FL 32256. A seat in class is not guaranteed until payment is received. In the event of a returned check, a fee of \$30.00 will be assessed.

STUDENT RESPONSIBILITIES:

It is the responsibility of each student to understand any required courses or prerequisites needed to obtain certification for any qualification. If a prerequisite is required, it will need to be emailed directly to admin@ctqpfloida.com. Required pre-requisite forms can be downloaded from the CTQP website using the following address - <https://www.ctqpfloida.com/docs.html>.

CANCELLATION OR RESCHEDULE BY STUDENT FOR ANY CLASS:

If a student cancels or reschedules prior to seven (7) calendar days before their scheduled class, a refund in the form of a credit will be issued for the purpose of rescheduling at a later date. The credit will expire one (1) year after the date of the original class date. The credit expiration date is a onetime extension.

If a student cancels or reschedules seven (7) calendar days or less before any scheduled class or does not show up to a scheduled class, a fee of 50% of the full price of the class will be deducted from the total paid and the remaining balance will be available in the form of a credit that will expire one year from the date of the original class date.

CANCELLATION OR RESCHEDULE BY STUDENT FOR ANY EXAM (WRITTEN OR PROFICIENCY) ONLY:

If a student cancels or reschedules prior to seven (7) calendar days before any scheduled written or proficiency exam, a refund in the form of a credit will be issued for the purpose of rescheduling at a later date. The credit will expire one (1) year after the date of the original exam date. The credit expiration date is a onetime extension.

If a student cancels or reschedules seven (7) calendar days or less before any scheduled written or proficiency exam or does not show up for any written or proficiency exam, a fee of 50% of the full price of the exam will be deducted from the total paid and the remaining balance will be available in the form of a credit that will expire one year from the date of the original exam date.

CANCELLATION BY ATS:

If ATS makes a decision to cancel any class/exam/proficiency, a full refund of fees paid will be given in the form of a credit or refund check if desired. Valid reasons for cancellations of any class or exam/proficiency would include, but not limited to, weather conditions or lack of student registration. If the decision to cancel any class/exam/proficiency is made, ATS will notify the contact person responsible for registering the student via email or phone. ATS will not be responsible for any costs incurred for lodging or travel expenses.

REGISTRATIONS RECEIVED LESS THAN THREE (3) DAYS PRIOR TO A CLASS OR EXAM DATE:

If a student is registered less than three (3) days prior to a class or scheduled exam date, there may be additional fees associated in covering the cost of last minute shipments.

STUDENT SUBSTITUTIONS FOR ANY CLASS / EXAM / PROFICIENCY:

Substitutions for any pre-paid, pre-registered student can be made up to the first day of any class/exam/proficiency. The person responsible for payment and scheduling will need to contact our office to confirm the substitution.