



CTQP Course & Exam Registration Form

By completing and sending this registration, you agree to the terms on Page 2 of this Registration Form.

Email Application to: classes@ats.consulting

Any Questions? Please contact our office at (904) 503-5100.

STUDENT INFORMATION:

First Name:	_____	Last Name:	_____
Drivers License No.:	_____	Work Location:	_____
Employer:	_____	Cell Number:	_____
PE No.: (if applicable)	_____	Email:	_____

COMPANY CONTACT INFORMATION:

(Person responsible for payment and scheduling of exam and/or course.)

Name:	_____	Phone:	_____
Company:	_____		
Address:	_____		
City:	_____	State:	_____ Zip: _____
Email Address:	_____		

PAYMENT INFORMATION:

Check

Credit Card



USE Credit Card on Record

SAVE Credit Card

Payable to: **Asphalt Testing Solutions & Engineering, LLC**
7544 Philips Highway
Jacksonville, FL 32256

Credit Card No:	_____
Expiration Date:	_____
Name on Card:	_____
Billing Address:	_____
City, State Zip	_____
Security Code:	_____

COURSE / EXAM NAME:

Initial Qualification

Re-Qualification

Expiration Date: _____

Date of Course	Date to take Exam	Start Time	Location
_____	_____	_____	_____

All FDOT courses and exams are administered in English. Students are not allowed any translation during the exam process.

	FULL COURSE <i>All Inclusive</i>	WRITTEN EXAM ONLY	PROFICIENCY EXAM ONLY	SUBTOTAL
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ASPHALT COURSES AND EXAMS

Asphalt Paving - Level 1	\$475.00	\$195.00	\$250.00*	
Asphalt Paving - Level 2	\$575.00	\$195.00	N/A	
Asphalt Plant - Level 1	\$650.00	\$195.00	\$275.00*	
Asphalt Plant - Level 2	\$550.00	\$195.00	N/A	
Asphalt Mix Design (Coming Soon!)	\$650.00	\$195.00	N/A	

QC MANAGER COURSE AND EXAM

Quality Control Manager	\$425.00	\$195.00	N/A	
Prepaid Course Material - Manual: (\$40 each) <small>(shipping costs not included and will be added to total due)</small>	Enter Manual Name(s) in this space.			

* Fee may be higher if not administered with a scheduled class.

Full Course price includes course manual and exam(s).

SUBTOTAL	
DISCOUNT	Code _____
TOTAL	



Let **ATS** provide Private Classes and/or Challenge Exams at Your Facility!
We're here to take the hassle out of scheduling Qualifications for your staff!

Email Registration Form to:
classes@ats.consulting

Any Questions?
Office: (904) 503-5100

PAYMENT:

Payment of any class/exam must be received no later than the first day of class. If a Student Application is submitted without payment, it will not be processed. Payment for any class/exam may be submitted by check or credit card (Visa, Mastercard, Discover or American Express). Student Applications should be emailed to classes@ats.consulting and checks are to be mailed to 7544 Philips Highway, Jacksonville, FL 32256. A seat in class is not guaranteed until payment is received. In the event of a returned check, a fee of \$30.00 will be assessed.

STUDENT RESPONSIBILITIES:

It is the responsibility of each student to understand any required courses or prerequisites needed to obtain certification for any qualification. If a prerequisite is required, it will need to be emailed directly to admin@ctqpfloida.com. Required pre-requisite forms can be downloaded from the CTQP website using the following address - <https://www.ctqpfloida.com/docs.html>.

CANCELLATION OR RESCHEDULE BY STUDENT FOR ANY CLASS:

If a student cancels or reschedules prior to seven (7) calendar days before their scheduled class, a refund in the form of a credit will be issued for the purpose of rescheduling at a later date. The credit will expire one year after the date of the original class date. The credit expiration date is a onetime extension.

If a student cancels or reschedules seven (7) calendar days or less before any scheduled class or does not show up to a scheduled class, a fee of 50% of the full price of the class will be deducted from the total paid and the remaining balance will be available in the form of a credit that will expire one year from the date of the original class date.

CANCELLATION OR RESCHEDULE BY STUDENT FOR ANY EXAM (WRITTEN OR PROFICIENCY) ONLY:

If a student cancels or reschedules prior to seven (7) calendar days before any scheduled written or proficiency exam, a refund in the form of a credit will be issued for the purpose of rescheduling at a later date. The credit will expire one year after the date of the original exam date. The credit expiration date is a onetime extension.

If a student cancels or reschedules seven (7) calendar days or less before any scheduled written or proficiency exam or does not show up for any written or proficiency exam, a fee of 50% of the full price of the exam will be deducted from the total paid and the remaining balance will be available in the form of a credit that will expire one year from the date of the original exam date.

CANCELLATION BY ATS:

If ATS makes a decision to cancel any class/exam/proficiency, a full refund of fees paid will be given in the form of a credit or refund check if desired. Valid reasons for cancellations of any class or exam/proficiency would include, but not limited to, weather conditions or lack of student registration. If the decision to cancel any class/exam/proficiency is made, ATS will notify the contact person responsible for registering the student via email or phone. ATS will not be responsible for any costs incurred for lodging or travel expenses.

REGISTRATIONS RECEIVED LESS THAN THREE (3) DAYS PRIOR TO A CLASS OR EXAM DATE:

If a student is registered less than three (3) days prior to a class or scheduled exam date, there may be additional fees associated in covering the cost of last minute shipments.

STUDENT SUBSTITUTIONS FOR ANY CLASS / EXAM / PROFICIENCY:

Substitutions for any pre-paid, pre-registered student can be made up to the first day of any class/exam/proficiency. The person responsible for payment and scheduling will need to contact our office to confirm the substitution.

STUDENT MANUALS:

Students registered for a Full Course, you will receive your Student Manual after signing in on the first day of class. You may purchase a Student Manual without registering for a class by calling our office. The price of each manual is \$40. This price does not include shipping, additional shipping fees will apply.

Internal Use Only:	Date: ____ - ____cc ____ck	Invoice & Confirmation Sent
	____cr applied to inv# _____	Date/Initial: _____